



# VICTOR KHANYE

LOCAL MUNICIPALITY – PLAASLIKE MUNISIPALITEIT

## INTERNAL & EXTERNAL ADVERTS

*Publication Date: 19 March 2026*

*Closing Date and Time: Thursday 09 April 2026 at 10h00 am*

The Victor Khanye Local Municipality as an equal opportunity employer is committed to achieving equity in employment in respect of disability, race and gender as envisaged in the Employment Equity Plan of this municipality.

*N.B. Women and people with disability are encouraged to apply.*

The principle of recognition of prior learning being amongst other having relevant experience and complying with a required competency level is subject to the submission of a certificate issued by the relevant Seta herein practiced by this municipality.

**N.B: APPLICATIONS** are hereby invited from suitably qualified candidates that conform to the qualifications and requirements as stated in the recruitment advert here under to apply for the under mentioned positions:

1. BUDGET AND TREASURY	
REF NO:	ASM SCM01/03/2026
DIRECTORATE	BUDGET AND TREASURY
POSITION	ASSISTANT MANAGER: SUPPLY CHAIN MANAGEMENT
PERIOD OF EMPLOYMENT	PERMANENT SUBJECT TO PROBATION PERIOD OF SIX (6) MONTHS
SALARY AND BENEFITS	<ul style="list-style-type: none"> <li>➤ T13 N1 R39 455.00 p.m</li> <li>➤ 650 km Travelling Allowance</li> <li>➤ Housing subsidy</li> <li>➤ Medical Aid Subsidy</li> <li>➤ Group Life Insurance</li> </ul>
QUALIFICATIONS AND REQUIREMENTS	<ul style="list-style-type: none"> <li>➤ Grade 12;</li> <li>➤ A relevant 3 Year Tertiary qualification, preferably in SCM / Logistics /Procurement; and</li> <li>➤ Computer literacy: MS Office.</li> <li>➤ 3 - 5 years' relevant experience across SCM processes including 2 years of supervisory experience.</li> <li>➤ Drivers Licence Code EB</li> </ul>
KEY PERFORMANCE AREAS	<ul style="list-style-type: none"> <li>➤ Establish an effective demand management system for the municipality</li> <li>➤ Develop, draft, formulate review policies and Procedure management related to SCM</li> <li>➤ Ensure compliance with all related legislation especially MFMA, SCM Regulations etc</li> <li>➤ Assist the CFO with controls and monitoring for SCM Section</li> </ul>

	<ul style="list-style-type: none"> <li>➤ Evaluating and assessing supply chain performance, compiling and interpreting management reports and managing risks and corruption prevention.</li> <li>➤ Reviewing monthly the performance of the department to ensure, on time service delivery to departments, compliance with the service level agreements, between the Supply Chain Management Department and other departments.</li> <li>➤ Keeping abreast of relevant Legislation and National Initiatives, suggests amendments to the Procurement Policy and/ or Procurement Mechanisms/ Models.</li> <li>➤ Monitoring and reviewing performance within the Department by evaluating against targets and standards set, through conducting appraisals to measure performance and objective accomplishments against agreed targets and, reviewing goals and setting new objectives.</li> <li>➤ Provides expert SCM advice and guidance and support SCM strategy;</li> <li>➤ Responsible for managing information according to prescribed norms and standards;</li> <li>➤ May supervise and manage a team responsible for the SCM information / knowledge hub; SCM expert in demand planning, procurement processes, tender processes, logistics and supplier management.</li> <li>➤ SCM expert in demand planning, procurement processes, tender processes, logistics and supplier management.</li> <li>➤ Supports management in the execution of key strategies for the implementation of SCM vision, mission and objectives around all functional areas in the department / directorate;</li> <li>➤ Support SCM management in ensuring AG findings are interpreted, aligned and effected in the SCM function;</li> <li>➤ Applicable local government legislation (e.g. MSA, MFMA, PPPFA, etc. and as amended) and relevant National Treasury and other relevant national /provincial government regulations; and SCM policy and supporting guidelines.</li> <li>➤ Perform any other ad-hoc responsibilities or duties as assigned by management.</li> <li>➤ <b>(FULL DETAILS ARE CONTAINED IN THE JOB DESCRIPTION)</b></li> </ul>
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<b>2. BUDGET AND TREASURY</b>	
REF NO:	FMI 01/03/2026
DIRECTORATE	BUDGET AND TREASURY
POSITION	FINANCIAL MANAGEMENT INTERN
PERIOD OF PROGRAMME	24 MONTHS (02 Years)
SALARY AND BENEFITS	➤ R100 000.00 p.a-R42 000.00 Qualification Cost=R58 000.00 Net Stipend on Year 1 (One) and Full R100 000.00 p.a Stipend on year 2 (Two)
QUALIFICATIONS AND REQUIREMENTS	➤ Grade 12; ➤ A fully completed qualification at NQF Level 6/7 in Accounting/Financial Management/Economics or Auditing

Kindly Note (that):

1. **Any canvassing and or attempt thereto will automatically disqualify any candidate from being considered for appointment.**
2. **Applications must be submitted on the prescribed application for employment form which can be obtained from the Municipality's website [www.victorkhanyelm.gov.za](http://www.victorkhanyelm.gov.za) or Human Resource Office and must be accompanied by a detailed Curriculum Vitae, together with certified copies of all relevant qualifications and or certificates, identity document and valid & unendorsed driver's license to be hand delivered in the Application for Employment Box situated at Human Resource Office Room 13A, Corner Samuel Road and Van der Walt Street, Delmas 2210 or could posted to: P.O Box 6,Delmas,2210 OR alternatively submit to [recruitment@vklm.gov.za](mailto:recruitment@vklm.gov.za)**
3. **Only posted, hand delivered or emailed applications will be accepted. All applications MUST reach the municipality before the closing date and time to be considered. Late applications and or faxed will not be accepted nor considered.**
4. **Should any applicants not be notified or contacted of the outcome of their application within 30 days of the closing date, they should regard their applications as being unsuccessful. The Council nevertheless appreciate the interest shown by all applicants.**
5. **All Shortlisted Candidate will be subjected to Qualifications and Criminal Record Checks.**
6. **Non-RSA Citizens/Permanent Resident Permit Holders apply must attach a copy of their Permanent Residence Permits to their applications and Should be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA).**
7. ***Further enquiries regarding the above positions can be directed to: The Executive Director Corporate Services: Ms LM Mahlangu – 013 665 6000***

**TM MASHABELA  
MUNICIPAL MANAGER  
Notice Number 09/2026**

