



## VICTOR KHANYE LOCAL MUNICIPALITY

COMPANY NAME: .....

.....

P O BOX: ..... CELL: .....

CONTACT PERSON..... TEL: .....

..... FAX: .....

## RFQ: Q41/SS/2024/2025 SUPPLY AND DELIVERY OF FIRE DEPARTMENT OPERATIONAL UNIFORM

**Procurement Less than R 300 000.00 (Including Vat)**

**Publication on the Victor Khanye Local Municipality Notice Board/s & Website**

Victor Khanye Local Municipality invites suitable service providers to submit quotation on the goods and/ or services listed hereunder, on the available RQF form. Please furnish all information as requested and return your quotation document on the date stipulated.

|                                      |   |
|--------------------------------------|---|
| <b>ADVERTISEMENT DATE</b>            | 13 MAY 2025   |
| <b>DEPARTMENT</b>                    | SOCIAL SERVICES   |
| <b>RFQ NUMBER:</b>                   | Q41/SS/2024/2025  |
| <b>DESCRIPTION SERVICES REQUIRED</b> | Supply and delivery of fire department operational uniform  |
| <b>QUOTATION DOCUMENTS</b>           | Quotation documents are available at room 33.   |
| <b>SPECIFICATION DOCUMENT:</b>       | The quotations specification herein are available from SCM Municipal Offices, Delmas, telephone number 013 6656000.<br>Or can be downloaded from the Municipality's Website |
| <b>BRIEFING SESSION</b>              | <b>NOT APPLICABLE</b>   |
| <b>CLOSING DATE &amp; TIME:</b>      | 21 MAY 2025 at 10:00  |
| <b>ENQUIRIES:</b>                    | Mr F Bolton at telephone number 083 377 3532 during office hours  |

Preferential Procurement Policy Framework Act, No. 5 of 2000 and as defined in the bid document, read in conjunction the Preferential Procurement Regulation, 2022 and Supply Chain Management Policy of Victor Khanye Local Municipality will apply in the adjudication process. The evaluation of the acceptable proposals will be conducted in the following two stages: A system that awards points on the basis of 80 points for proposal price and 20 points in respect of targeted goals.

Price should be VAT inclusive. A valid Tax Clearance Certificate, identification copy and company registration certificate, MBD1; MBD2; MBD4; MBD6.1,6.3 MBD8 & MBD9 and current municipal account/lease agreement must be attached. Failure to attach the requested documents will result in a bid being non-responsive.

**Tenders duly, endorsed with the project number and description, must be placed in the tender box on or before 21 May 2025 at 10:00am at the Municipal Offices, Samuel Road, Delmas or could be posted to the undermentioned address to be received before the closing date and more information can be obtained from the contact person as specified above.**

**Quotation received after the closing date and time, faxed, completed with pencil or e-mailed will not be considered.**

The Council reserves the right to accept any bid or part thereof and does not bind itself to accept the lowest or any bid and not to consider any bid not suitably endorsed or comprehensively completed. Bids completed in pencil will be regarded as invalid bids. Quotation should be valid for a period of not less than ninety (90) days. Appraisal of submissions will be done according to the Council's Procurement Policy. **Council reserves the right not to appoint.**

*If you do not hear from us within 90 days after the closing date, please consider your quotation unsuccessful.*

  
**T. MASHABELA**  
**MUNICIPAL MANAGER**

**MUNICIPAL OFFICES**  
**PO Box 6**  
**DELMAS 2210**

## FORM OF OFFER AND ACCEPTANCE

### FORM OF OFFER

The employer, identified in the acceptance signature block, has solicited offers to enter into a contract for the following project:

.....  
.....

The tenderer, identified in the offer signature block, has examined the documents listed in the tender data and addenda thereto as listed in the returnable schedules, and by submitting this offer has accepted the conditions of tender.

By the representative of the tenderer, deemed to be duly authorized, signing this part of this form of offer and acceptance, the tenderer offers to perform all of the obligations and liabilities of the service provider / consultant under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the conditions of contract identified in the contract data.

**THE OFFERED TOTAL OF THE PRICES INCLUSIVE OF VALUE ADDED TAX IS**

**THE FOLLOWING:**

**MBD 3.1:**

.....

.....Rand (in  
words);

R .....(in  
figures)

This offer may be accepted by the employer by signing the acceptance part of this Form of Offer and Acceptance and returning one copy of this document to the tenderer before the end of the period of validity stated in the tender data, whereupon the tenderer becomes the party named as the provider / consultant in the conditions of contract identified in the contract data.

Signature ..... Date

.....

Name

.....  
.....

Capacity

.....  
.....

Name of organization

.....

Address of organization

.....  
.....  
.....

Signature of witness ..... Date

.....

Name of witness

.....  
.....

**\*Bidders have to complete the offer total of price in words as well as in figures**

## **COMPULSORY REQUIREMENTS**

**PLEASE NOTE THAT NOT SUBMITTING THE COMPULSORY DOCUMENTS WILL LEAD TO DISQUALIFICATION.**

**1. Original Valid Tax Certificate**

Please note that copies of tax clearance certificate are not valid as per SARS and they not be accepted by the Victor Khanye Local Municipality. Failure to provide the original valid tax clearance certificate will result on the quotation being disqualified.

**2. Latest copy of rate and taxes together with a completed " Declaration on State of Municipal Accounts" form.(Attached)**

Please note the following:

**a) Municipal account statement attached (with all applicable rates and taxes) should not be in areas more than 90 days as follows:**

- **All Directors' municipal account as per CIPC must be attached.**
- **Registered office municipal account as per CIPC must be attached if there is a lease.**
- **A valid lease agreement signed by both parties must be attached with related municipal account where the registered office is located.**

**b) If the business is operated from the residence of one of the directors, a certified affidavit must be submitted stating the address of the business premises.**

**c) If the premises from where business is conducted or where a director is residing is leased, a copy of the lease agreement or an affidavit must be submitted.**

**3. Every page of the quotation document must be signed or initialed by the authorized signatory and all attachments must stapled or binded to the document.**

**4. Failure to complete the schedule of quantities as required.**

**5. The attached MBD 9 form (Certificate of Independent Bid Determination) must be completed and submitted with the quotation. If the MBD 9 form is incomplete or not attached the quotation will be disqualified.**

**6. The attached MBD 4 form (Declaration of Interest) must be completed and submitted with the quotation. If the MBD 4 is incomplete or no attached the quotation will be disqualified.**

**7. Both the MBD 4; 8 & 9 forms must be original for each quotation. No copies will be accepted. Both the MBD 4; 8 & 9 forms must be dated within the quotation period.**

**8. All prices alterations must be signed for by the Bidder confirming that such changes were made by the Bidder.**

**9. Please ensure that an Authority of signatory on the company's letter head or board of Directors resolution is signed and attached.**

**10. Certified RSA I.D copy/ies of all the directors must be attached.**

**11. Certified copy of the Business registration Certificate (CIPRO) must be attached.**

**15. Quotation received after closing date and time, faxed, completed with pencil, tipexed, incomplete document or e-mailed will not be considered.**

**PLEASE NOTE THAT THE PRICE CHANGES WITHOUT A SIGNATURE WILL LEAD TO THE DISQUALIFICATION OF THE QUOTATION SUBMITTED.**

I HEREBY CONFIRM THAT I HAVE READ AND UNDERSTOOD THE ABOVEMENTIONED REQUIREMENTS.

SIGNATURE \_\_\_\_\_ NAME&SURNAME \_\_\_\_\_

## CONDITIONS

1. All goods or service purchased will be subject to VKLM SCM Policy and Procedures. A copy of said condition is available from the SCMU office.
2. All purchase will be made through an official order form. Therefore no goods must be delivered or services rendered before an official order has been forwarded to and accepted by the successful Bidder.
3. To participate in the Municipal's Quotation process for the procurement of goods and/or services, vendors must get accredited and be registered on the Municipality's Suppliers Database. Supplier registration forms are available from the Supply Chain Management Unit. The Municipality is dealing only with the registered and accredited suppliers on its database.
4. All prices quoted must be Inclusive of Value Added Tax (VAT). Suppliers who are not registered for VAT will be treated as Non VAT Vendors.
5. Prices quoted must include delivery charges and goods must be delivered to the address indicated on the quotation page.
6. All prices submitted must be fir." Firm" PRICES ARE DEEMED to be fixed prices, which are only subject to the following statutory changes, namely VAT and any levy related to customs and excise.
7. Quantities are given in good faith and without commitment to Victor Khanye Local Municipality. The Municipality reserves the right to increase or reduce the quantity to be in line with the set threshold for quotations prescribed in the SCM Policy.
8. **VKLM supports empowerment of the previously disadvantaged, females, local economic development and SMME's.**
9. **THE VICTOR KHANYE LOCAL MUNICIPALITY DOES NOT TAKE RESPONSIBILITY FOR ANY QUOTATION DEPOSITED IN THE WRONG BOX.**

I herewith confirm that I have read and understood the abovementioned requirements.

SIGNATURE \_\_\_\_\_ NAME&SURNAME \_\_\_\_\_

**MBD 4**

**DECLARATION OF INTEREST**

1. No bid will be accepted from persons in the service of the state<sup>1</sup>.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.

3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

3.1 Full Name of bidder or his or her  
representative:.....

3.2 Identity Number:  
.....

3.3 Position occupied in the Company (director, trustee,  
shareholder<sup>2</sup>):.....

3.4 Company Registration Number:  
.....

3.5 Tax Reference  
Number:.....

3.6 VAT Registration Number:  
.....

3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state? **YES / NO**

3.8.1 If yes, furnish particulars.  
.....

<sup>1</sup>MSCM Regulations: "in the service of the state" means to be –

(a) a member of –

- (i) any municipal council;
- (ii) any provincial legislature; or
- (iii) the national Assembly or the national Council of provinces;

(b) a member of the board of directors of any municipal entity;

(c) an official of any municipality or municipal entity;

(d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act,

- 1999 (Act No.1 of 1999);  
(e) a member of the accounting authority of any national or provincial public entity; or  
(f) an employee of Parliament or a provincial legislature.

<sup>2</sup> Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

3.9 Have you been in the service of the state for the past twelve months? .....YES /  
NO

3.9.1 If yes, furnish  
particulars.....

3.10 Do you have any relationship (family, friend, other) with persons  
in the service of the state and who may be involved with  
the evaluation and or adjudication of this bid? ..... YES /  
NO

3.10.1 If yes, furnish particulars.  
.....  
.....

3.11 Are you, aware of any relationship (family, friend, other) between  
any other bidder and any persons in the service of the state who  
may be involved with the evaluation and or adjudication of this bid? ..... YES /  
NO

3.11.1 If yes, furnish particulars  
.....  
.....

3.12 Are any of the company's directors, trustees, managers,  
principle shareholders or stakeholders in service of the state? ..... YES  
NO

3.12.1 If yes, furnish particulars.  
.....  
.....

3.13 Are any spouse, child or parent of the company's directors  
trustees, managers, principle shareholders or stakeholders  
in service of the state? ..... YES/NO

3.13.1 If yes, furnish particulars.  
.....  
.....

3.14 Do you or any of the directors, trustees, managers,  
principle shareholders, or stakeholders of this company  
have any interest in any other related companies or  
business whether or not they are bidding for this contract.  
YES/ NO



3.14.1 If yes, furnish particulars:

.....  
.....

4. Full details of directors / trustees / members / shareholders.

| Full Name | Identity Number | State Employee Number |
|-----------|-----------------|-----------------------|
|           |                 |                       |
|           |                 |                       |
|           |                 |                       |
|           |                 |                       |
|           |                 |                       |
|           |                 |                       |
|           |                 |                       |
|           |                 |                       |
|           |                 |                       |

.....  
**Signature**

.....  
**Date**

.....  
**Capacity**

.....  
**Name of Bidder**

## MBD 6.1

### PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for specific goals

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF SPECIFIC GOALS, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022.**

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#### 1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 The value of this bid is estimated to exceed/not exceed R50 000 000 (all applicable taxes included) and therefore the.....system shall be applicable.

Preference points for this bid shall be awarded for: **PREFERENCE POINTS CLAIM FORM IN  
TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

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#### 2. GENERAL CONDITIONS

2.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

#### 2.2 To be completed by the organ of state

*(delete whichever is not applicable for this tender).*

- a) The applicable preference point system for this tender is the 90/10 preference point system.
- b) The applicable preference point system for this tender is the 80/20 preference point system.

- c) Either the **90/10 or 80/20 preference point system** will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

2.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

**2.4 To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

|   | POINTS |
|---|--------|
| PRICE                                     |        |
| SPECIFIC GOALS                            |        |
| Total points for Price and SPECIFIC GOALS | 100    |

2.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

2.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

**3. DEFINITIONS**

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and

- (e) “the Act” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

#### 4. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

##### 3.1. POINTS AWARDED FOR PRICE

###### 3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} 80/20 & \text{or} & 90/10 \\ Ps = 80 \left( 1 - \frac{Pt - P_{min}}{P_{min}} \right) & \text{or} & Ps = 90 \left( 1 - \frac{Pt - P_{min}}{P_{min}} \right) \end{array}$$

Where

- Ps = Points scored for price of tender under consideration  
 Pt = Price of tender under consideration  
 Pmin = Price of lowest acceptable tender

##### 3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

###### 3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} 80/20 & \text{or} & 90/10 \\ Ps = 80 \left( 1 + \frac{Pt - P_{max}}{P_{max}} \right) & \text{or} & Ps = 90 \left( 1 + \frac{Pt - P_{max}}{P_{max}} \right) \end{array}$$

Where Ps = Points scored for price of tender under consideration

4.1

- (c) Price; and  
 (d) Specific goals.

#### POINTS

##### 3. POINTS AWARDED FOR SPECIFIC GOALS

- 3.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of



this tender:

3.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

*(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.*

*Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)*

| The specific goals allocated points in terms of this tender | Number of points allocated (80/20 system) (To be completed by the organ of state) | Number of points claimed (80/20 system) (To be completed by the tenderer) |
|---|---|---|
| RACE  | 6   |   |
| GENDER  | 6   |   |
| DISABILITY  | 6   |   |
| YOUTH   | 2   |   |

## EVALUATION CRITERIA

The tender shall be evaluated on a 80/20 preferential points system, where 80 points will be allocated in respect of price and 20 points in respect of targeted goals.

| <b>POINTS FOR CONTRACTING AN ENTERPRISE OWNED BY HISTORICALLY DISADVANTAGED PERSONS OR INDIVIDUALS</b> |                          |  |
|--|--------------------------|--|
| <b>HISTORICALLY DISADVANTAGED PERSONS OR INDIVIDUALS</b>   | <b>POINTS ALLOCATION</b> | <b>SOURCE DOCUMENTS REQUIRED TO CLAIM POINTS</b>           |
| 100% black person or people owned enterprise   | 6                        | A copy of a <b>Full CSD report</b> not older than 3 months |

| <b>POINTS FOR CONTRACTING AN ENTERPRISE OWNED BY WOMEN OR MEN</b> |                          |  |
|---|--------------------------|--|
| <b>WOMEN OR MEN</b>   | <b>POINTS ALLOCATION</b> | <b>SOURCE DOCUMENTS REQUIRED TO CLAIM POINTS</b>           |
| More than 30% women owned enterprise                              | 6                        | A copy of a <b>Full CSD report</b> not older than 3 months |
| Men only owned enterprise   | 5                        |  |

| <b>POINTS FOR CONTRACTING AN ENTERPRISE OWNED BY PEOPLE WITH DISABILITY</b>  |                          |   |
|--|--------------------------|---|
| <b>PEOPLE WITH DISABILITY</b>  | <b>POINTS ALLOCATION</b> | <b>SOURCE DOCUMENTS REQUIRED TO CLAIM POINTS</b>      |
| More than 30% people living with disability shareholding or owned enterprise | 6                        | A copy of a Medical Certificate to confirm disability |

| <b>POINTS FOR IMPLEMENTING RDP PROGRAMMES</b> |                          |  |
|---|--------------------------|--|
| <b>RDP</b>                                    | <b>POINTS ALLOCATION</b> | <b>SOURCE DOCUMENTS REQUIRED TO CLAIM POINTS</b>           |
| Youth   | 2                        | A copy of a <b>Full CSD report</b> not older than 3 months |
| <b>TOTAL PREFERENCE POINTS TO BE CLAIMED</b>  | 20                       |  |

**WITNESSES:**

1. ....

.....  
SIGNATURE(S) OF BIDDER(S)

5. ....

DATE:.....

ADDRESS:.....

.....

.....

## **DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES**

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
  - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
  - b. been convicted for fraud or corruption during the past five years;
  - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
  - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).



- 4 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

| Item  | Question   | Yes                             | No                             |
|-------|--|---------------------------------|--------------------------------|
| 4.1   | <p><b><i>Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?</i></b></p> <p><b><u>(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied).</u></b></p> <p><u>The Database of Restricted Suppliers now resides on the National Treasury's website(<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) and can be accessed by clicking on its link at the bottom of the home page.</u></p> | Yes<br><input type="checkbox"/> | No<br><input type="checkbox"/> |
| 4.1.1 | If so, furnish particulars:  |                                 |                                |
| 4.2   | <p>Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?</p> <p><b>The Register for Tender Defaulters can be accessed on the National Treasury's website (<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) by clicking on its link at the bottom of the home page.</b></p>   | Yes<br><input type="checkbox"/> | No<br><input type="checkbox"/> |
| 4.2.1 | If so, furnish particulars:  |                                 |                                |
| 4.3   | <p>Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?</p>  | Yes<br><input type="checkbox"/> | No<br><input type="checkbox"/> |
| 4.3.1 | If so, furnish particulars:  |                                 |                                |
| Item  | Question   | Yes                             | No                             |
| 4.4   | <p>Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?</p>  | Yes<br><input type="checkbox"/> | No<br><input type="checkbox"/> |

|       |  |                                 |                                |
|-------|--|---------------------------------|--------------------------------|
| 4.4.1 | If so, furnish particulars:  |                                 |                                |
| 4.5   | Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract? | Yes<br><input type="checkbox"/> | No<br><input type="checkbox"/> |
| 4.7.1 | If so, furnish particulars:  |                                 |                                |

### **CERTIFICATION**

**I, THE UNDERSIGNED (FULL NAME.....)**

**CERTIFY THAT THE INFORMATION FURNISHED ON THIS  
DECLARATION FORM TRUE AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT,  
ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION  
PROVE TO BE FALSE.**

.....  
**Signature**

.....  
**Date**

.....  
**Position**

.....  
**Name of Bidder**

## CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Municipal Bidding Document (MBD) must form part of all bids<sup>1</sup> invited.
  
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).<sup>2</sup> Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
  
- 3 Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
  - a. take all reasonable steps to prevent such abuse;
  - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
  - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
  
- 4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
  
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

<sup>1</sup> Includes price quotations, advertised competitive bids, limited bids and proposals.

<sup>2</sup> Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

# **CERTIFICATE OF INDEPENDENT BID DETERMINATION**

I, the undersigned, in submitting the accompanying bid:

---

(Bid Number and Description)

in response to the invitation for the bid made by:

---

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: \_\_\_\_\_ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
  - (a) has been requested to submit a bid in response to this bid invitation;
  - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
  - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

## **MBD 9**

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium<sup>3</sup> will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
  - (a) prices;
  - (b) geographical area where product or service will be rendered (market allocation)
  - (c) methods, factors or formulas used to calculate prices;
  - (d) the intention or decision to submit or not to submit, a bid;
  - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
  - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

<sup>3</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....  
Signature Date

.....  
Position Name of Bidder

## **SUPPLY AND DELIVERY OF FIRE DEPARTMENT STATION OPERATIONAL UNIFORM.**

### **Introduction**

The Fire Services is a uniformed service of which the uniform must conform to the requirements set from the South African Emergency Services Institute (SAESI) as well as applicable SANS codes such as SANS T53 (field dress) (Similar to Defense Force design) and the uniform offered shall be of uniform quality and similar to the uniform currently in use by this department. Samples of specific uniform items may be requested for inspection by the prospected bidders if uncertainty develops.

### **Requirements:**

This specification establishes the design and quality requirements for the station uniform of the Fire Department.

The uniform shall be of uniform quality and similar to the uniform currently in use by the Victor Khanye Fire Department, including material, ranking and insignia.

DTI (Department of Trade and Industries) requirements in relation to textile and fabrics shall be complied with

Responsive bidders may be required to supply sample uniform within three (3) working days after such a request was made to inspect the design and quality thereof. Bidders who fail to submit sample uniform will be disqualified.

Bidders who fail to attach all required documentation will be considered as a non-responsive bidder.

## **SPECIFICATIONS**

### **1. Prime item definition**

The uniform shall only comprise of station (combat type) uniform.

### **Design and Construction**

The uniform must meet the following Specifications:

All uniform offered must meet the following specifications as determined by SAESI and SANS T53. All offers must be provided on the prescribed bill of quantity to facilitate the evaluation process. Various required sizes shall be determined upon measurement after successful appointment.

If there are price differences within items according to sizing, indicate such breakdown per size.

### **STATION UNIFORM**

#### **Combat Shirt**

Material: T53 Field Dress.

230 grams/square meter

35% Cotton, 65% Polyester.

SABS Defence Force Specifications

Colour: Navy Blue / Oxford Blue

Style: Short sleeve

Reflective tape with crossed axes motive print sewn on around biceps.

Reflective tape back panel with the wording "**FIRE & RESCUE**" sewn across back.

Rubberized rank markings on collar (Suitable ranks per person)

Rank markings to be gold on navy blue with gold border.

Two patch breast pockets with flaps to button.

Glad / Open neck collar

Button through front

No epaulettes

Rubberized station breast badge on left Chest

Rubberized name tag on right chest.



### **Combat trouser**

T53 Field Dress.

230 grams/Square meter.

35% Cotton, 65% Polyester.

SABS Defence Force Specifications

Colour: Navy / Oxford Blue

Style: Double seat double knees.

Reflective with crossed axes print sewn on below map pockets.

Draw cord in waist and trouser bottoms.

Zip fly, heavy duty. 5 x 70mm x 25mm

Stitched down belt loops.

Two standard side pockets

One jet hip pocket with concealed buttons.

One pleated field dressing pocket – right groin – Velcro closing

Two map pockets – knife pleat at back – flaps with two concealed buttons.

Stitched in permanent trouser leg creases back and front.

Pocket and waist band in same material as trousers.

### **Tactical Boot**

Steel toe cap or Kevlar reinforced toe

Colour: Black

Full grain oil leather uppers

Breathable lining with moisture wicking

Comfortable midsole for comfort and shock absorption

Midsole to feature a steel shank

Heel stabilization and roll out prevention

Oil resistant rubber outsole

Dual lacing system

Outsole resistance to hot contact up to 300°C

### **Winter Jacket**

Hip length

Colour: Navy/Oxford Blue

Double collar

Quilted body and sleeve

Padded lining

Two breast pockets

Zip front with concealed flap & press stud closure

Reflective tape with crossed axes print sewn on around biceps

Reflective back panel with reflective tape with the wording "FIRE & RESCUE" sewn across back

Rubberized breast badge on left chest

Rubberized name tag on right chest

No epaulettes

Two slant hand warmer side pockets

Plain bottom

No elastic waist

50% Polyester & 50% Cotton

Long Parker type with draw cord at the welt.

**Jersey**

Colour: Navy

100% High bulk acrylic (Fully washable)

Flat Knit

Medium weight 10 Gauge

"V" neck

Long sleeved, Ribbed cuffs and waistband

No epaulettes and No elbow patches

Rubberized station breast badge on left chest

Rubberized name tag on right chest.

**Baseball type cap**

Navy Blue for firefighters

Black for Officers

6 panel design

Velcro adjustable strap at back

Reinforced front for badge

Large peak

(a) With silver embroidered lurex fire badge for **firefighters** (silver badge and axes)

(b) With embroidered lurex fire badge for **officers** (silver badge and gold axes)

**Heavy Duty Socks**

Colour: Black

Bioguard reinforced heel and toe for added durability

Relaxed lycra weld in-seat for minimum leg pressure

Cushion sole for maximum comfort for prevention of odour forming bacteria

**High Visibility Jacket & Trouser (Rainsuit)**

Lime green Parka jacket design

100% waterproof

Ventex outer fabric

Silver reflective stripes attached around the biceps and body

Reflective back panel with reflective tape with the wording "**FIRE & RESCUE**" sewn across back

Detachable lining

Heavy duty front zip

NO Badges

Shall be supplied with matching trouser.

**Combat trouser Belts**

Nylon fire uniform belts

Width not to exceed 60mm

Crossed axes insert on buckle

**Rubberized Name Tag**

Shall be similar as the nametags in use by the Department;

Background colour same as uniform – Navy / Oxford Blue  
SA Flag to the left of the initials and Surname  
Initials and Surname in gold  
Gold border  
Iron on or stitch on

**Service badge**

As per the station badge currently in use by the service, rubberized badge, sewn on

**Golf shirts**

Navy Blue  
190gram poly/cotton fabric  
Pique knit design  
Raglan Sleeve  
Shoulder piping  
White contrast colours on shoulders, sleeves and collar  
No pockets  
Rubberized station breast badge on left chest  
Initials and Surname embroidered on right chest

**Rank markings**

Epaulettes  
Colour: Black

Rubberized Ranks as per Service Standard

Station Officer (Epaulettes – Pair of epaulettes with two gold in-line impellers)  
Senior Fire Fighter (Epaulettes – Pair of epaulettes with two gold “V”-bars and writing  
Fire Service)  
Firefighters – Plain black epaulettes with silver crossed axes on outer part of epaulettes  
Control Room operators – pair of crossed bugles collar pin-on

**NOTE: PRICING SCHEDULE ON THE ADVERT MUST BE COMPLETED EVEN IF YOU  
SUBMIT/ATTACH A SEPARATE QUOTATION TO THE DOCUMENT.**

**FORM C : PRICING SCHEDULE – FIRM PRICES**

**(PURCHASES)**

**NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES  
SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BEE CONSIDERED**

**IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE  
PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT.**

Name of Bidder:..... Bid Number:.....

Closing Time:..... Closing Date:.....  
OFFER TO BE VALID FOR.....DAYS FROM THE CLOSING DATE OF BID.

## BILL OF QUANTITIES

| ITEM  | QUANTITY | SIZE      | UNIT PRICE<br>(VAT incl) | TOTAL PRICE<br>(VAT incl) |
|---|----------|-----------|--------------------------|---------------------------|
| <b>STATION (OPERATIONAL) UNIFORM</b>                        |          |           |                          |                           |
| Combat shirt  | 88       | All sizes |                          |                           |
| Combat trouser  | 88       | All sizes |                          |                           |
| Tactical Boot   | 22       | All sizes |                          |                           |
| Winter Jacket   | 22       | All sizes |                          |                           |
| Jersey  | 22       | All sizes |                          |                           |
| Baseball cap – Firefighter                                  | 21       |           |                          |                           |
| Baseball cap – Station Officer                              | 1        |           |                          |                           |
| Heavy duty socks (pairs)                                    | 88       |           |                          |                           |
| High visibility jacket and trouser (Rainsuit)               | 22       | All sizes |                          |                           |
| Combat trouser belt   | 22       |           |                          |                           |
| Golf shirt  | 44       | All sizes |                          |                           |
| Epaulettes: Plain black epaulettes with crossed axes (sets) | 38       |           |                          |                           |
| Epaulettes: Senior Firefighter (Single silver Bar) (sets)   | 4        |           |                          |                           |
| Epaulettes: Station Officer (sets)                          | 2        |           |                          |                           |
| <b>SUB-TOTAL</b>  |          |           |                          |                           |
| <b>VAT 15%</b>  |          |           |                          |                           |
| <b>TOTAL</b>  |          |           |                          |                           |

| DELIVERY PERIOD   | TIME IN WEEKS   |  |
|---|-----------------|--|
| State firm delivery period ( <i>Time from order received to final delivery of uniform</i> ) | Period in weeks |  |
| Attach letter certifying firm delivery period   |                 |  |

- Does offer comply with specifications? YES/NO
- If not to specification, indicate deviation(s) .....
- Period required for delivery .....  
\*Delivery: Firm/not firm
- Period required for completion .....  
\*Delivery: Firm/not firm
- Delivery basis (all delivery costs must be Included in the bid price) .....

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

\*\* "all applicable taxes" includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

### **GENERAL CONDITIONS OF CONTRACT**

**The General Conditions of Contract is not included in this document and can be downloaded from the following website:**

**<http://www.treasury.gov.za/legislation/pfma/public%20entities/PFMA%20GCC%20July%202010.pdf>**

**The Supply Chain Management Policy (SCM) is not included in this document and can be downloaded from the following website:**

**[www.victorkhanyelm.gov.za](http://www.victorkhanyelm.gov.za)**