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OFFICE OF THE MUNICIPAL MANAGER

Enquiries: M J Duma

Ref: 02/12/2013

TO: The Municipal Manager
R M Maredi

FROM: Manager Strategic Support
V W Magqaza

DATE: 02 December 2013

RE : **REPORT BACK ON THE LEANERSHIP PROGRAMMES**

Reason for the Report:

To report back on the IT support and Business administration learnership programmes.

Background:

The Acting youth manager and Human Resources manager met with LIMCO Consulting PTY (LTD) to engage on the available learnership opportunities in a quest to provide skills development amongst the youth within the municipal vicinity.

The consulting company then applied to SETA and received approval to provide IT support and Business administration learnerships, which will cater not more than twenty five (25) youth per learnership and this will commence in January 2014. The municipality was therefore requested to recruit participants for screening and selection. Adverts were then issued to the following strategic areas:

1. Municipal notice board
2. Municipal website
3. Delmas Library
4. Parliamentary Constituency office
5. IEC office and next to the vendor machine
6. Botleng Municipal office next to the vendor machine
7. Chisanyama next to Sinethemba
8. Shayamoya Supermarket
9. Department of Social Development Extension 3 offices
10. Extension 3 Clinic
11. Extension 3 Library
12. Most Exciting Youth & Community Development Centre
13. UbuhleBethu Youth Centre (Arbor)
14. Intuthuko youth centre (Sundra library)
15. Rich and Hopefull Youth Forum (Schoeman)

The youth office also sent adverts to the office of the Speaker (to notify councillors) and it was received by Ms Nomvula Gule and the office also utilised other informal platforms such as facebook and whatsapp.

“ A Prosperous Mpumalanga western gateway city for a cohesive developed community”

The other participants were also identified through the municipal database and those with grade 12 were then called to submit in line with the requirements the following documents CV, certified copies of ID and Grade 12 certificate, proof of residential address.

Approximately Four hundred and seven (407) young people applied for the said learnerships and they were subjected to one on one interview for screening and selection purposes. This was a sole responsibility of the Consulting Company and they managed to select fifty (50) young people.

Attached herewith is the advert, attendance registers and list of selected learners.

Recommendations:

It is therefore recommended that:

1. The report be noted

V W Magqaza
Manager Strategic Support