



VICTOR KHANYE

LOCAL MUNICIPALITY – PLAASLIKE MUNISIPALITEIT

“A prosperous Mpumalanga Western gateway city for a cohesive developed community” – the Victor Khanye Local Municipality is committed to achieve and maintain diversity and equity in employment in respect of race, gender and especially disability.

Suitably qualified candidates are invited to apply for the following position before the closing date of:

PUBLICATION DATE: 20 MAY 2018

The following Senior Management Position will be dealt with in terms of the Local Government: Municipal Systems Act (Act No. 32 of 2000), the Regulations on the appointment and conditions of employment of Senior Managers (Regulation No. 37245) as well as the competency levels of the Local Government: Financial Management Act (Act No. 493 of 15 June 2007).

POSITION: MUNICIPAL MANAGER

MUNICIPAL MANAGER REF: MM01/2018

TERM OF APPOINTMENT: This is a five (05) year fixed term performance based contract in terms of Section 56 of the Local Government: Municipal Systems Act of 2000 as amended. The incumbent reports directly to the Executive Mayor.

PLACE TO BE STATIONED: Delmas, Mpumalanga MP311.

ANNUAL TOTAL REMUNERATION PACKAGE: Min: R985,303 / Mid: R1,132,533 / Max: R1,279,762 p.a. (Including benefits) plus a performance bonus. Payment/remuneration is in terms of the remuneration packages payable to Municipal Managers and Managers directly accountable to Municipal Managers – Notice 380 of 2016.

REQUIREMENTS: Bachelors' Degree in Public Administration/ Political Science/ Social Sciences/ Law or equivalent. Five (05) years relevant experience at a senior management level and have proven successful institutional transformation within public or private sector. A valid code B drivers' license.

COMPETENCY AND GENERAL REQUIREMENTS: As prescribed in section 8 and 9 of the Local Government: Regulations on the Appointment and Conditions of Employment of Senior Managers promulgated in the Government Gazette No. 37245 on the 17 January 2014 or registered to obtain the said CPMD/MFMP or equal certificate within the 18 months of employment. **{NB -** In line with the National Treasury Government Gazette No. 40593 published and effective as on the 03 February 2017 – the Local Government: Municipal Finance Management Act 2003 (act No. 56 of 2003) Exemption from the Regulations 15 and 18 of Municipal regulations on

minimum competency levels, 2007. Any applicable not meeting the minimum competency levels in the unit standards for each competency as required in terms of the regulations should acquire the said minimum competencies within 18 months from appointment date and MUST sign an agreement to that effect}.

KNOWLEDGE: Good knowledge and understanding of relevant policy and legislation. Good knowledge and understanding of institutional governance systems and performance management. MUST have extensive knowledge of the public office environment. MUST be able to formulate the engineering master plan, project management and implementation.

CORE FUNCTIONS:

- Act as Head of the municipality and as the Accounting Officer, guide and be responsible for all employees and budget of the municipality.
- Develop and implement the municipality's performance management system.
- Manage the municipality and its administration in accordance with the constitution of the republic, local government – municipal finance management act, local government – systems act, and other relevant legislation applicable to the municipal environment.
- Managing the provisions of services to local communities in the affairs of the municipality.
- Managing, appointing and managing staff discipline.
- Ensuring effective and efficient utilization of the municipality's resources.
- Promoting sound labour relations and compliance by the municipality with applicable labour legislation.
- Advising officer bearers with regards to the legal implications of the Council decisions, managing communication between office bearers and personnel.
- Administering and overseeing the implementation of municipal policies, by – laws and other relevant provincial and national legislation.
- Ensuring sound management of all assets, income and expenditure of the municipality.
- Discharge liabilities of the municipality in an efficient and effective manner.
- Implementing the strategic goals for the municipality through co – operative and innovative teamwork.
- Oversee the management of all equipment and capital resources to ensure accountability by all departments including but not limited to - infrastructure and roads, electricity and water services.

OTHER REQUIREMENTS: The successful candidate will be required to –

- Sign an employment contract, a performance agreement and to disclose any financial interests; and
- Undergo security vetting {the outcome of which may nullify the appointment} and competency assessment.

PLEASE NOTE:

1. *The appointment of a candidate is at the Victor Khanye Local Municipality's sole discretion, taking into account all relevant legislation, council policies and procedures, notwithstanding the our Employment Equity goals.*

2. The submission of an application gives the Victor Khanye Local Municipality the right to make inquiries necessary to obtain information regarding the applicant's background. Such an inquiry will include but not limited to current and previous employers as well as academic institutions.
3. Applicants who have not been responded to within six weeks of the closing date should consider their applications unsuccessful.
4. Victor Khanye Local Municipality reserves the right not to make an appointment in the above position, and that if the appointment process is to be taken forward any correspondence it will be limited to the shortlisted candidates.
5. **Applications must be submitted on the prescribed employment form which can be printed from the Municipality's website www.victorkhanyelm.gov.za and must be accompanied by a detailed Curriculum Vitae, together with certified copies of all relevant qualifications and or certificates, identity document and valid & unendorsed driver's license to:**

The Acting Municipal Manager, Victor Khanye Local Municipality, PO Box 6, Delmas, 2210

Or Hand Delivered to:

Victor Khanye Local Municipality, Cnr Samuel Road & van der Walt Street, Delmas, 2210 - @ the office of the Executive Director Corporate Services, Office 17.

6. Applications applying for the above position MUST comply with Regulations 37245, Local Government Regulations on the appointment and Conditions of Employment of Senior Managers published in the Government Gazette – 17 January 2014.
7. Only posted or hand delivered applications will be accepted. All applications MUST reach the municipality before the closing date to be considered – No late applications will be accepted.

Further enquiries regarding the above positions can be directed to: The Acting Municipal Manager, LI Zwane or Executive Director Corporate Services Mr. TM Mashabela on 013 665 6000

CLOSING DATE: 7 JUNE 2018 at 10:00am

Notice 20/2018