



VICTOR KHANYE

LOCAL MUNICIPALITY – PLAASLIKE MUNISIPALITEIT

“A prosperous Mpumalanga Western gateway city for a cohesive developed community” – the Victor Khanye Local Municipality is committed to achieve and maintain diversity and equity in employment in respect of race, gender and especially disability.

DATE OF PUBLICATION: 26 July 2020

N.B :ERRATUM

Please take note that due to Covid-19 post offices could not process the applications on the said positions mentioned here below, the Municipality is hereby extending the period to 4 August 2020 at 10:00 A.M

The following Senior Management Position will be dealt with in terms of the Local Government: Municipal Systems Act (Act No. 32 of 2000), the Regulations on the appointment and conditions of employment of Senior Managers (Regulation No. 37245) as well as the competency levels of the Local Government: Financial Management Act (Act No. 493 of 15 June 2007).

DIRECTORATE: SOCIAL SERVICES

1. EXECUTIVE DIRECTOR: SOCIAL SERVICES

TERM OF APPOINTMENT: This is a five (05) year fixed term performance based contract in terms of Section 56 of the Local Government: Municipal Systems Act of 2000 as amended. The incumbent reports directly to the Municipal Manager.

PLACE TO BE STATIONED: Delmas, Mpumalanga MP311.

ANNUAL TOTAL REMUNERATION PACKAGE: Min: R857 571 / Mid: R980 082 / Max: R1 102 590 p.a. (Including benefits) plus a performance bonus. Payment/remuneration is in terms of the remuneration packages payable to Municipal Managers and Managers directly accountable to Municipal Managers –As per Government Gazette Notice 42023.

REQUIREMENTS: Bachelors’ Degree in Social Services / Public Administration / Law; or equivalent. 5 years’ experience at Senior and Middle management level; and Have proven successful institutional transformation within public or private sector. A valid code B drivers’ license.

COMPETENCY AND GENERAL REQUIREMENTS: As prescribed in section 8 and 9 of the Local Government: Regulations on the Appointment and Conditions of Employment of Senior Managers promulgated in the Government Gazette No. 37245 on the 17 January 2014 or registered to obtain the said CPMD or equal certificate within the 18 months of employment. {NB - In line with the National Treasury Government

Gazette No. 40593 published and effective as on the 03 February 2017 – the Local Government: Municipal Finance Management Act 2003 (act No. 56 of 2003) Exemption from the Regulations 15 and 18 of Municipal regulations on minimum competency levels, 2007. Any application not meeting the minimum competency levels in the unit standards for each competency as required in terms of the regulations should acquire the said minimum competencies within 18 months from appointment date and MUST sign an agreement to that effect}.

KNOWLEDGE: Good knowledge and understanding of relevant policy and legislation. Good knowledge and understanding of institutional governance systems and performance management. MUST have extensive knowledge of the public office environment. Good knowledge and understanding of relevant policy and legislation; Good knowledge and understanding of institutional governance systems and performance management; understanding of council operations and delegation of powers, as well as – Library service management; Refuse Removal; Cemetery management; Public safety; and Parks & Recreation management.

ADDED ADVANTAGE: Registration with the South African Council for Social Service Professionals (SACSSP), or similar recognized relevant professional body.

CORE FUNCTIONS:

- Act as Head of the Social Services Directorate, guide and be responsible for all employees and budget of the Social Services Directorate.
- Maximize social services related service delivery issues to all communities.
- Provisioning, Management and Maintenance of Municipal Infrastructure in the fields of Municipal Parks, Libraries, Cemeteries, etc.
- Perform functions related to Municipal IDP Performance Management Plan, Service Delivery Budget Implementation Plan (SDBIP) for the Social Services Directorate.
- Develop and implement key strategic goals for the social services plans including Business Plans Waste Management Disposal & Management Plan; Disaster Management Plan; Transport Plan; Traffic & Environmental Plan; etc.

OTHER REQUIREMENTS: The successful candidate will be required to –

- Sign an employment contract, a performance agreement and to disclose any financial interests; and
- Undergo security vetting {the outcome of which may nullify the appointment} and competency assessment.

PLEASE NOTE:

1. *The appointment of a candidate is at the Victor Khanye Local Municipality's sole discretion, taking into account all relevant legislation, council policies and procedures, notwithstanding the Employment Equity goals.*
2. *The submission of an application gives the Victor Khanye Local Municipality the right to make inquiries necessary to obtain information regarding the applicant's background. Such an inquiry will include but not limited to current and previous employers as well as academic institutions.*
3. *Applicants who have not been responded to within six weeks of the closing date should consider their applications unsuccessful.*

4. *Victor Khanye Local Municipality reserves the right not to make an appointment in the above position, and that if the appointment process is to be taken forward any correspondence it will be limited to the shortlisted candidates.*
5. *Applications must be submitted on the prescribed employment form which can be printed from the Municipality's website www.victorkhanyelm.gov.za and must be accompanied by a detailed Curriculum Vitae, together with certified copies of all relevant qualifications and or certificates, identity document and valid & unendorsed driver's license to:*

The Municipal Manager, Victor Khanye Local Municipality, PO Box 6, Delmas, 2210

Or Hand Delivered to:

Victor Khanye Local Municipality, Cnr Samuel Road & van der Walt Street, Delmas, 2210 - @ Room 13A Human Resource Office: Corporate Services

6. *Only posted or hand delivered applications will be accepted. All applications MUST reach the municipality before the closing date to be considered – No late applications will be accepted.*

Further enquiries regarding the above positions can be directed to: The Municipal Manager, TS Matladi – 013 665 6000.

Notice Number: 04/2020